SCHEDULE OF DEADLINES FOR UCCS GRADUATE DEGREE CANDIDATES EXPECTING TO GRADUATE DURING 2024-2025

To be eligible for graduation, students must have fulfilled the appropriate requirements as established by their program and the Graduate School. The student must have a completed approved Application for Admission to Candidacy for an Advanced Degree and Online Diploma Card turned in as indicated below. Students must have completed all coursework; and *(Program Specific)* successfully *Defended Thesis/Dissertation, Capstone, Project, Report.* Procedures and Deadlines* required are described below: **By the Semester Desired for Graduation and Participation in Commencement**

These deadlines will insure graduation during the semester desired. If a defense is held past this deadline, but prior to the start of the next semester, registration for the next semester is not

(updated: January 2024)	Fall Grads 2024 Commencement Dec 2024	Spring Grads 2025 Commencement May 2025	Summer Grads 2025 Commencement Dec 2025
Student submit Completed Application for Admission to Candidacy forms to Department/Program	Due to Program by September 13 (unless your program specifies an EARLIER deadline)	Due to Program by January 31 (unless your program specifies an EARLIER deadline)	Due to Program by June 13 (unless your program specifies an EARLIER deadline)
Student submits online Diploma Card	Through Student Portal by September 13	Through Student Portal by January 31	Through Student Portal by June 13
Programs Submit Application for Admission to Candidacy, along with any necessary additional forms to Graduate School: *(Transfer of Credit, Unclassified Credit, Unofficial Transcript, Course Validations, etc.)*	Due to the Graduate School by September 22	Due to the Graduate School by February 7	Due to the Graduate School by June 20
Last day for Final Thesis/Dissertation Defense*	No later than November 15 (Friday)	No later than April 11 (Friday)	No later than July 4 (Friday)
Thesis/Dissertation to the Graduate School* All edits complete and electronic submission approved through ProQuest by listed Day and Time. ***(Must be complete to be eligible for graduation)***	December 12 by 12:00 pm.	May 8 by 12:00 pm.	July 31 by 12:00 pm.
Final Transcripts and any outstanding forms* due to the Graduate School for Final Audit *(Transfer of Credit, Unclassified Credit, Unofficial Transcript, Course Validations, etc.)*	By January 3	By May 23	By Aug. 8
Program Department Confirmed Lists due to the Dean of the Graduate School	By January 3	By May 23	By Aug. 8

required, but the degree will be awarded the following semester.

NOTE: **Departments/ Programs may have other deadlines, which must be met by students**.

Students should ascertain and satisfy such requirements as specified by the department/program advisor.

Copies of the UCCS Thesis/Dissertation Manual are available on the Graduate School website.

Students preparing a Thesis/Dissertation/Capstone should consult their advisor and the manual early on in the preparation process.

Students using human subjects/animals and/or biohazards in research must obtain approval from the appropriate institutional committee before beginning such research.

https://osp.uccs.edu/research-compliance

Visit the Commencement website: http://www.uccs.edu/~commencement