



Graduate Executive Committee
December 7, 2018
Minutes

Attendees:

Voting Members: Jeff Spicher, Mandi Elder, Jon Caudill, Catherine Simmons, Steve Tragesser, David Havlick, Karen Livesey, Janel Owens, Jeremy Bono, Leilani Feliciano, Jeff Montez De Oca, David Fenell, Linda Button, Sylvia Mendez

Non-Voting Members: Wendi Clouse, Edie Greene, Ron Koch, Steve Miller, Janice Dowsett, Sarah Elsey, Kelli Klebe, KrisAnn McBroom

- Denial letters:
 - The Graduate School/Admissions office will start sending out denial letters to prospective students who do not get accepted in to your programs. This has been approved by the campus deans. We will be working on the process and send out more information when this switch will occur. For now, it is business as usual.
 - If your department would still like to communicate with this group of applicants, you may do so but we can work with you on the letter so that it is a follow up letter rather than a second denial letter.
 - There are a few programs that we will work with who believe this may interfere with their current practices.
- Capacity- GEC discussed what factors should be considered if the campus evaluates departments' capacity and ability to grow. Some of the considerations included:
 - Number of faculty
 - Accreditation requirements about student/faculty ratio (SFR)
 - Department decisions about pedagogy and SFR—what influences that
 - Funding of students
 - philosophy about funding of students
 - competition with other institutions
 - External internships required
 - Individual supervision of research (thesis/dissertation)
 - Undergraduate program (e.g., size, demands on unit resources)
 - Accreditation expectations about required courses
 - Number of credit hours required in program rather than only number of students in a program
- Technology and process support and needs
 - From the conversation with the Chancellor and Provost we have decided to investigate further what resources the campus currently uses to help support undergraduate students, but does not use for graduate students to see if we can have those software/services implemented. We recognized three key areas where support is needed
 - Course planning
 - Advising
 - Tracking students
 - We will continue to explore how we might be able to expand some of the existing supports on campus to help with these areas in graduate education.
- Thesis/dissertation/capstone awards
 - The Western Association of Graduate Schools has a yearly award for research projects. Kelli was a reviewer this year and noticed that many of our peers are submitting students to this and wanted to see if we think we would want to also participate in this. It would

- require the graduate school and departments to create criteria on how they select a student to go forward.
- The directors agreed that we should be participating in this. The graduate school will work on the process for next year.
- Campus graduate student awards: Currently the campus awards do not include a graduate student. We would like to see about adding this to the award ceremony.
- Discussion topic from GEC Directors: The findings from leadership about the strategic plan (sent through campus email) and how graduate school and research be considered and strengthened were discussed.

Announcements

- **Dean's Distinguished Scholar Series:** Now accepting speaker proposals (Changed Deadline Jan 4, 2019).
 - Apply at www.uccs.edu/research/
- **Graduate Student Appreciation Week April 1-5th 2019:**
 - **April 1st:** Kickoff breakfast with the Graduate School
7:30am-9am, 3rd Floor Library Apse
 - **April 5th:** Appreciation Celebration,
4:30-6pm, UCCS Clyde's Patio *Grad School giveaways
 - Join us as we recognize graduate students' many contributions to the university's community and academic excellence. Interested in hosting an appreciation event for your program? Contact Sarah, selsey@uccs.edu for planning support.
- **Mountain Lion Grad Slam 3MT competition:** 19 students across 4 colleges are participating!
 - **Preliminary Round**
January 28th & 29th 2019
 - **Final Round**
February 1st (Berger Hall) Time: 12-1pm- reception and awards starting directly after the competition.
Come support our students!! There is a people's choice money award so come vote for your favorite presenter!
- **New Student Welcome Reception** for Spring 2019 is on January 25th from 5:00-6:30 in UC 116. We would love for you to join us for dinner and help welcome our incoming students. If you are able to attend, please RSVP to Sarah Elsey (selsey@uccs.edu).
- **The catalog closes on March 20th.** All changes that need to go through GEC must be fully approved by this date to be implemented for the 2019-2020 academic year. If your changes require higher level approvals and off campus approvals, they may need to go through GEC earlier than the March meeting.
- **Scholarships/Fellowships are now open for 2019-2020:** Visit our website to learn more about the available opportunities <https://www.uccs.edu/graduateschool/uccs-finances/finance-resources>

Spring 2019 GEC Meetings (10:00-11:30; locations Dwire 204)
February 8, March 8, April 12, May 10