



Graduate Executive Committee
March 8, 2019
Minutes

Attendees:

Voting Members: Jeff Ferguson, Jeff Spicher, Margaret Harris, Mandi Elder, Jon Caudill, Cathy Simmons, Rory Lewis, David Havlick, Anatoliy Pinchuk, Janel Owens, Jeremy Bono, Kay Yoon, Roger Martinez, Jeff Montez de Oca, David Fenell, Linda Button, Sylvia Mendez

Non-Voting Members: Wendi Clouse, Jose Mora, Jessi Smith, Ron Koch, Janice Dowsett, Kevin Tvrdy, James Kovacs, Kelli Klebe, KrisAnn McBroom

- Graduate Research In-state Tuition Supplement Program (Associate Vice Chancellor for Research Jessi Smith; see attachment)
 - This is a pilot program that will help supplement tuition coverage for graduate students funded by a sponsored program. In your grant proposal, include funding for in-state tuition as well as a stipend. Then if you hire an out of state student, you can use these funds to supplement the tuition cost. You must opt into the program on the proposal routing form from OSPRI.
- Principal Licensure program decrease in credits from 27 to 24 credits (Sylvia Mendez; see attachment)
 - The state has redone standards for this profession and have moved to a national exam instead of a state exam. Because of this COE has revamped the curriculum to match.
 - The average for this licensure is 24 credits so we will be moving in line with that average.
 - GEC voted to recommend approval of the change in credits from 27 to 24 (16 yes, 0 no, 1 abstain)
- Process for grandfathering in new 9 year time limit for Doctoral programs
 - Starting Fall 2019 we will only request validations for courses over 9 years old for all doctoral students.
 - If your program wants shorter than the new 9 year rule, it must be specified in your rules and the graduate school must be informed by the start of Fall 2019 term. If you wish to change timeline after this date, you must get GEC approval.
- Process for submitting theses and dissertation awards (See attachment)
 - The GEC agreed that this looked like a good opportunity for our students and requested that we move forward with implementing the program.
- Master's student outcomes project
 - The Graduate School has been working on a project that follows a cohort of students from start of the program until now. The goal was to see if this type of data was possible to gather and then determine where our students go after they leave UCCS. While we were able to gather some of the outcome data, there were concerns from GEC about potential gaps in what we might be able to find.

Informational Items:

- MBA course changes- BUAD 6700 Service Management moved to elective option and adding OPTM 6450 Service Operations (see attachment)
- Changes in the Athletic Training program undergraduate side of AMP (see attachment)

Announcements

- **Graduate Student Research Showcase is May 3rd 2019 in Gallogly Event Center**
 - **Sign up is open. Please send students to this link to have them register:**
<https://docs.google.com/forms/d/e/1FAIpQLScxyntyRSxdv05wV3Dk0uatYGQM9i2Vb3OqGoR705CDJz9H3A/viewform>
 - 9:00-11:30 Poster session
 - 11:30-12:30 lunch- topic is wellness

- **COCGS grad slam competition:** Thursday April 4, 11:00 AM at First Baptist Church of Denver- Miller Hall (1373 Grant Street Denver, CO 80203). Our UCCS winner will be competing!
- **Travel Awards closed Friday March 15th**
- **Graduate Student Appreciation Week April 1-5th 2019:**
 - **April 1st:** Kickoff breakfast with the Graduate School
7:30am-9am, 3rd Floor Library Apse
 - **April 5th:** Appreciation Celebration,
4:30-6pm, UCCS Clyde's Patio *Grad School giveaways
 - Faculty, Staff, and Students invited! Please RSVP to the appreciation week events here:
<https://goo.gl/forms/UUbJ8fkrsoqVJ3Rh1>
 - Join us as we recognize graduate students' many contributions to the university's community and academic excellence. Interested in hosting an appreciation event for your program? Contact Sarah, selsey@uccs.edu for planning support.
- **The catalog closes on March 20th**
- Spring Commencement is May 17th 2019 at the Broadmoor World Arena
 - Morning Ceremony at 10:30 am (LAS)
 - Afternoon Ceremony at 2:30 pm (all other colleges)
- Spring 2019 GEC Meetings (10:00-11:30; locations Dwire 204)
April 12, May 10

January 30, 2019

Initiative: Graduate Research In-state Tuition Supplements (GRITS)

Goal: Increase the number of external grant proposals that support graduate student researchers; increase research productivity for faculty and students; increase the quality of faculty and graduate students recruited to UCCS.

Summary: GRITS provides funding to offset the difference between one year of out of state and in-state tuition/fees for graduate research assistants. Eligible faculty who include a GRA in an external sponsored program proposal (with in-state tuition and pay for work included) **can opt in** to participate in GRITS.

SUGGESTED GUIDELINES:

- Eligibility is limited to funding sources with full F&A (44%) rates; project where a F&A waivers/reduction have been granted are not eligible.
- Graduate students may only be funded for one year and funds will support up to 6 credit hours per semester, for a total of 12 credit hours.
- Those wishing to opt in will indicate their participation on the OSPRI proposal routing form. All signing officials have the option to decline the PIs participation in the program.

Funding: The Office of Research will allocate \$10,000 as an initial investment. If the faculty member opts in and their proposal is funded, the ICRs are automatically differentially distributed with 2% from each unit and 2% from the College allocated to the Graduate School for a total of 8% of the F&As as follows:

19% to Academic Affairs
27% to the VCAF
8% to the Library
38% to the College(s)
8% to the Graduate School

Assessment: This is a two-year pilot test. Number of faculty grant proposals and awards that include graduate students will be examined, cost assessed, and sustainability viability considered. Assessment will also include an examination of recruitment and retention of graduate student recipients; graduate student performance on key indicators; and faculty perceptions of the program.

Rationale

- The program contributes to **Goal 1** identified by the faculty assembly working group to "Create more high-quality graduate programs" by increasing recruitment of research-intensive graduate students who will have competing offers from universities that offer tuition waivers.
- Renders grant proposals more competitive as it frees up budget for project-based needs
- Improves faculty research productivity with support from excellent research assistants who receive appropriate funding so that the student's focus is in the lab and not finding employment.
- Within other CU campuses, departments are given full tuition benefits to offer students for TA or RA positions. To build the research culture at UCCS, we need to build similar support. This is a start.
- Faculty would be able to hire best student and not worry about whether or not they are resident or non-resident.

**Partnership between the Dean of the Graduate School and the
Associate Vice Chancellor for Research**

1420 Austin Bluffs Pkwy • Colorado Springs, CO 80918



University of Colorado
Colorado Springs

RECOMMENDED FOR APPROVAL

Graduate School Dean	December 3, 2018
Associate Vice Chancellor for Research	December 3, 2018
Vice Chancellor for Administration and Finance	December 3, 2018
Faculty Research Council	December 3, 2018
Dean's Council	December 19, 2018

APPROVED



Executive Vice Chancellor for Academic Affairs

26 Feb 2019

Date

DATE: February 28, 2019
TO: Kelli Klebe, Dean of the Graduate School
FROM: Sylvia Mendez, Department Chair of Leadership Research and Foundations
SUBJECT: 2019 Principal License Program Change

Program Background

The Principal License Program (currently 27-credit hours) has been carefully designed to ensure the development of educational leaders who can transform schools into learning communities in which all members of a diverse society are accorded opportunity and respect. The curriculum has been developed on a foundation of research in the areas of organizational leadership, inclusive leadership, instructional leadership, professionalism, and student learning management. This program is aligned to the Colorado Principal Quality Standards and satisfies the accreditation requirements of the Colorado Department of Education and the Colorado Department of Higher Education.

Proposed Program Change

In fall of 2018, the Department of Leadership, Research, and Foundations unanimously voted to combine the course content of LEAD 6050: Financing Schools and Programs and LEAD 6400: Legal Issues for School Leaders into a new course, LEAD 6150: Legal and Financial Aspects of School Administration. This decision was predicated on the fact the Colorado Principal Quality Standards and the national PRAXIS exam for school administrators limited the attention given to legal and budgetary issues at the school building level. While other Colorado higher education institutions have chosen to eliminate the content altogether we unanimously agreed it was important content to remain in the Principal License Program. This change would decrease the program credits from 27 to 24. In spring of 2019, the program change and new course (LEAD 6150) was unanimously approved by the College of Education Curriculum Committee.

Principal License Coursework

Continuing - LEAD 5020: Vision, Ethics, and Politics for School Leaders
Continuing - LEAD 5070: Human Resources Management and Staff Development
Continuing - LEAD 5170: Collaborative Leadership for Equity and Community Outreach
Continuing - LEAD 5220: Data Driven Program Evaluation and Curriculum Assessment
Continuing - LEAD 5230: Instructional Leadership
Eliminated - ~~LEAD 6050: Financing Schools and Programs~~
Continuing - LEAD 6140: Supervision and Evaluation of Instruction
NEW - LEAD 6150: Legal and Financial Aspects of School Administration
Eliminated - ~~LEAD 6400: Legal Issues for School Leaders~~
Continuing - LEAD 6820: Practicum in School Leadership: The Principalship

Students currently enrolled in the Principal License Program will be allowed to finish their current program plan or opt to switch to the new program plan in Fall 2019. Incoming students will be notified of changes to the program and will follow the new plan.

Resources Needed for the Program Change

None.

Student Demand for Program

The Principal License Program currently has about 80 students enrolled in the program. We believe the decrease in credits may increase the program's attractiveness in the state as only two of 13 programs are more expensive (tuition and fees x credit hours) than the UCCS program (University of Colorado Denver and the University of Denver, yet these programs are not our biggest competitors).

Faculty Expertise in the Area

Dr. Robert Mitchell, Assistant Professor in Leadership, Research, and Foundations, was specifically hired to deliver course content and mentor aspiring school leaders in this area.

Other Relevant Information

The credit decrease to 24-credit hours in the Principal License Program places the program in a stronger competitive position in the state as the average number of credits for this program in Colorado is 24. Our specific program competitors, the University of Northern Colorado, Adams State University, and various for-profit institutions, offer Principal License Programs that range in credit hours from 18 to 24, and boast lower tuition and fee rates, as well as customary "discounts" and tuition support to students.

UCCS Thesis and Dissertation Awards

Departments may submit master's thesis or doctoral dissertations for recognition.

- Outstanding Doctoral Dissertation
- Outstanding Master's Thesis
- Outstanding Capstone Project

Processes for submission to Graduate School

- Departments/degrees (not tracks) may only submit one nominee in each category
- Master's theses must be from student in stand-alone master's program (not part of doctoral program requirements).
- Each UCCS Department/Program may submit one award. They will need an internal method of selecting their nominee (keeping in mind the criteria of graduate school)
- Thesis/dissertation must be completed, approved, and submitted to library between July 1, 2018 – June 30, 2019 to be nominated.
- Nominations are due to the graduate school by Friday of the first week of Fall semester.
- Packet of nomination materials must be submitted electronically in a single PDF.
- Packet of materials should include
 - A written nomination letter from the Department representative describing the process that was used to select the thesis for nomination.
 - A non-technical summary prepared by the student (1000-1500 words) describing the research. This summary should be directed to a general academic audience of non-specialists.
 - Letters from the major professor and one additional faculty member.
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 - A CV or resume from the student nominee.
- An awards committee will review materials and rate on criteria.
- Award at this time is a recognition of thesis/dissertation being selected. No cash prize.

Processes for submission to WAGS (<https://wagsonline.org/awards/wags-regional-3mt-competition/>)

- Campus winners will be nominated to Western Association of Graduate Schools (WAGS) if it matches one of the WAGS categories and if student agrees and award committee recommends forwarding to WAGS
 - Innovation in Technology Award: Development of an innovative technology in a thesis or dissertation and its utilization for the creative solution of a major problem.
 - Distinguished Master's Thesis Award in STEM (Biological Sciences, Mathematical Sciences, Physical Sciences, Life Sciences and Engineering)
 - Distinguished Master's Thesis Award in Humanities, Social Sciences, Education, and Business
- The graduate dean will submit nominations based on awards committee recommendation to appropriate WAGS committee.
- Nominations are due to WAGS in mid-September

COLLEGE OF BUSINESS INFORMATIONAL ITEMS

The MBA program consists of 36 credit hours of 6000 level coursework. Of which, students can select 12 credits of graduate business courses as ‘electives’ or pursue an area of emphasis. Recently a new course was approved to be offered as of Fall 2019: OPTM 6450 Services Operations: Design, Delivery and Analytics. Two areas of emphasis have been revised to include this course.

1. Operations Management: Choose 3, plus 1 additional graduate business elective (12 credits)

Current	As of Fall 2019
12 credits	12 credits
OPTM 6100 Customer-Focused Process: Quality management & Metrics (3 cr)	OPTM 6100 Customer-Focused Process: Quality management & Metrics (3 cr)
OPTM 6200 Global Supply Chain Management (3 cr)	OPTM 6200 Global Supply Chain Management (3 cr)
OPTM 6300 Managing Projects for Competitive Advantage (3 cr)	OPTM 6300 Managing Projects for Competitive Advantage (3 cr)
BUAD 6700 Service Management (3 cr)	OPTM 6450 Service Operations: Design, Delivery and Analytics (3 cr)

2. Service Management: Choose 3, plus 1 additional graduate business elective (12 credits)

Current	As of Fall 2019
12 credits	12 credits
	Required (6 credits)
BUAD 6700 Service Management (3 cr)	BUAD 6700 Service Management (3 cr)
MKTG 6400 Service Marketing (3 cr)	MKTG 6400 Service Marketing (3 cr)
	Choose 1 (3 credits)
OPTM 6100 Customer-Focused Process: Quality management & Metrics (3 cr)	OPTM 6100 Customer-Focused Process: Quality management & Metrics (3 cr) OR
	OPTM 6450 Service Operations: Design, Delivery and Analytics (3 cr)
MBA 6xxx Graduate Business Elective (3 cr)	MBA 6xxx Graduate Business Elective (3 cr)

Concurrent Degree BS Exercise Science/MS Athletic Training

When the MS Athletic Training (MSAT) program was proposed, a concurrent degree option was created for the BS in Health Care Science: Strength and Conditioning option with the MSAT for completion of both degrees in 5 years. Due to the reorganization of the Biology and Health Sciences departments, the Health Care Science: Strength and Conditioning option was moved to the Human Physiology and Nutrition (HPNU) Program under the BS in Exercise Science. As a result, the concurrent degree option for the MSAT also requires realignment. Shifting the concurrent degree to the Exercise Science degree makes most sense due to the majority of the pre-requisite coursework falling under this degree, allowing students the timeliest completion of requirements. Both the Health Sciences Department and the HPNU Program have approved this request to realign the concurrent degree option from Health Care Science to Exercise Science.

Exercise Science Major Requirements			
Exercise Science Requirements (36 hours) <ul style="list-style-type: none"> Requires a minimum of 32 credit hours of HPNU course work Must maintain a minimum 2.0 major GPA (all courses) to graduate. NOTE: For students wishing to pursue the Strength & Conditioning option within the Exercise Science program, 11 of the 15 required Upper-Division Electives credit hours are filled by specific courses. 	Course/Area	Course Title	Credit Hours
	HPNU 2050	Nutrition for Health Sciences	3
	HPNU 3050	Human Anatomy and Lab	4
	HPNU 3060	Human Physiology and Lab	4
	HPNU 3100	Statistics and Research Methods	3
	HPNU 3300	Exercise Physiology	3
	HPNU 4550	Biomechanics/Kinesiology	3
	HPNU 4900	Senior Seminar	1
	Upper-Division Electives	Complete 15 credit hours of upper-division (3000+ level) HPNU electives	15
	Strength & Conditioning Option	Students wishing to pursue the Strength and Conditioning Option must take the following courses: HPNU 3330 Sports Nutrition (3) HPNU 4030 Strength and Conditioning (3) HPNU 4031 Strength and Conditioning Lab (1) HSCI 4950 Exercise Testing and Prescription (4)	11
General Education and Elective Requirements			
Composition (6 hours)	1. ENGL 1310 2. ENGL 1410 3. PORT 3000 (0 Credits) – Writing Portfolio		
Auxiliary Requirements (32 hours) <ul style="list-style-type: none"> Some courses may have prerequisites that will need to be completed. Any prerequisite courses can be counted towards general electives. 	Course/Area	Course Title	Credit Hours
	BIOL 1300/1310	General Biology: Organismic Biology and Lab	4
	BIOL 1350/1360	General Biology: Introduction to the Cell and Lab	4
	CHEM 1401/1402	General Chemistry I and Lab	5
	CHEM 1411/1412	General Chemistry II and Lab	5
	PES 1010/1150	Physics for Life Science I and Lab	5
	PES 1020/2150	Physics for Life Science II and Lab	5
MATH 1050	Elementary Functions of Calculus	4	
Compass Curriculum (12 hours) <ul style="list-style-type: none"> Explore and Navigate courses must be outside major and area requirements Writing Intensive, Inclusiveness, and Sustainability courses can count towards other requirements within the degree 	Component		Course
	Gateway		GPS 1010, GPS 1020, or GPS 3010
	Explore – Arts, Humanities and Cultures		See Degree Audit
	Explore – Society, Behavior and Health		See Degree Audit
	Explore – Physical and Natural World		BIOL 1300
	Navigate		See Degree Audit
	Summit		HPNU 4900
	Writing Intensive Courses (WIC) <i>Two courses with one upper-division (3000+ level)</i>		See Degree Audit
	Inclusiveness		See Degree Audit
	Sustainability		See Degree Audit
General Electives (34 hours)	Complete additional courses to meet total and upper-division requirements for your degree program.		

Exercise Science Four-Year Degree Plan

Please note that this is an *example* degree program and your program may vary. **Students are responsible for completing all course prerequisites.**

Year One	✓	FALL	Hours	✓	SPRING	Hours
		ENGL 1310	3		ENGL 1410	3
		BIOL 1300/1310	4		BIOL 1350/1360	4
		CHEM 1401/1402	5		CHEM 1411/1412	5
		GPS 1010	3		MATH 1050	4
		TOTAL	15		TOTAL	16

Year Two	✓	FALL	Hours	✓	SPRING	Hours
		HPNU 2050	3		HPNU 3060	4
		HPNU 3050	4		PES 1020/2150	5
		PES 1010/1150	5		Explore – Society, Behavior and Health Course	3
		Explore – Arts, Humanities & Cultures Course	3		General Elective (WIC)	3
		TOTAL	15		TOTAL	15

Year Three	✓	FALL	Hours	✓	SPRING	Hours
		HPNU 3100	3		HPNU Elective	3
		HPNU 3300	3		General Elective (WIC)	3
		Navigate Course	3		General Elective	3
		General Elective (Inclusiveness)	3		General Elective	3
		General Elective	3		General Elective	3
		TOTAL	15		TOTAL	15

Year Four	✓	FALL	Hours	✓	SPRING	Hours
		HPNU 4550	3		HPNU 4900	1
		HPNU Elective	3		HPNU Elective	3
		HPNU Elective	3		General Elective	3
		General Elective (Sustainability)	3		General Elective	3
		General Elective	3		General Elective	4
	TOTAL	15		TOTAL	14	

BS Exercise Science and MS Athletic Training Concurrent Degree Plan

Students wishing to pursue the concurrent BS Exercise Science and MS Athletic Training should make note of the following:

MSAT Pre-requisites: In addition to pre-requisites included in the Exercise Science degree requirements, students **must** take the following courses that will count towards the HPNU upper division electives or general elective credits:

Required:

ATRN 4000 Foundations of Athletic Training (3)
HSCI 4670 Health Assessment (3)
HSCI 4950 Exercise Testing and Prescription (4)
PSY 1000 General Psychology (3)

Recommended: (these electives are highly recommended, but not required)

HPNU 3330 Sports Nutrition (3)
HPNU 4030 Strength and Conditioning (3)
HPNU 4031 Strength and Conditioning Lab (1)
HSCI 3230 Medical Terminology (3)
HSCI 3630 Culture & Health (3) (also meets Navigate, Inclusiveness, and Writing Intensive Compass requirements)

MSAT Dual Credit Courses: Students who are accepted into the MSAT program **must** take the following courses as part of the MSAT program after admission and will count these 10 credit hours toward the general elective credit requirement for the BS degree.

HPNU 5010 Research Methods & Statistical Design (4)
HPNU 5490 Exercise Considerations for Special Populations (3)
HSCI 6120 Leadership & Administration in Health Science (3)

Suggested Electives: Students might also consider the following courses as general elective credit.

HSCI 3201 Health Behavior Change (3)
HSCI 3310 Applied Sports and Exercise Psychology (3)

BS-MS Concurrent Degree Five-Year Degree Plan

Please note that this is an *example* degree program and your program may vary. **Students are responsible for completing all course prerequisites.**

Year One	✓	FALL	Hours	✓	SPRING	Hours
		ENGL 1310	3		ENGL 1410	3
		BIOL 1300/1310	4		BIOL 1350/1360	4
		CHEM 1401/1402	5		CHEM 1411/1412	5
		GPS 1010	3		MATH 1050	4
		Explore --humanities	3			
		TOTAL	18		TOTAL	16

Year Two	✓	FALL	Hours	✓	SPRING	Hours
		HPNU 2050	3		HPNU 3060	4
		HPNU 3050	4		HPNU 3100	3
		PES 1010/1150	5		PES 1020/2150	5
		PSY 1000	3		General Elective	3
		HSCI 3630	3		General Elective	3
		TOTAL	18		TOTAL	18

2 nd or 3 rd Summer		Explore – Sustainability	3
		General Elective	3
		TOTAL	6

Year Three	✓	FALL	Hours	✓	SPRING (Semester of Application to MSAT)	Hours
		HPNU 3300	3		HPNU 4550	3
		HPNU 3330	3		HPNU 4900	1
		HPNU 4030	3		HSCI 4950	4
		HPNU 4031	1		ATRN 4000	3
		HSCI 4670	3		General Elective	3
		General Elective	3		HPNU Elective	3
		HPNU Elective	1			
		TOTAL	17		TOTAL	17

After Admission to MSAT

Year Four	✓	FALL	Hours	✓	SPRING	Hours
		HPNU 5010 (dual credit)	4		HPNU 5490 (dual credit)	3
					HSCI 6120 (dual credit)	3
		MSAT courses	12			
		TOTAL	16		MSAT courses	9
				TOTAL	15	

Year Five		MSAT Courses	14		MSAT Courses	7
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