



**Graduate Executive Committee**  
**November 8, 2013**  
**Minutes**

**In Attendance:** Cathy Claiborne, Karen Sangermano, Ron Koch, Mandi Elder, Eugenia Killian, Mike Kisley, Al Schoffstal, Bill Daughton, Terry Schwartz, Katie Kaukinen, Robert Block, Edie Greene, Sylvia Martinez, Wangyun Chow, Margaret Harris, Jose Mora, TS Kalkur, Christina Jimenez, KrisAnn McBroom, Kelli Klebe

**Announcements**

Commencement: December 20, 2013; One ceremony for Fall graduation; 2:00 pm

**Business**

- **Program Approvals**
  - **Bill Daughton:** Engineering Management Additional emphasis in Engineering Health
    - Request to add an Engineering Health emphasis option in the Engineering Management degree. Proposal approved unanimously.
  - **Bill Daughton:** Additional graduate certificate
    - Request to add a graduate certificate in Engineering Management. This will not be a gainful employment certificate due to the target population. Proposal approved unanimously.
  - **Edie Greene:** Psychology sub-plans
    - Request to make current informal sub plans formal options for students. The sub plans include Cognition, Psychology and Law, Developmental Psychology, and Trauma Psychology. Proposal approved unanimously.
  - **Margaret Harris:** Change in MS Sport Nutrition Degree requirements
    - Request to change Sports nutrition degree requirements. Changes include increasing required courses in Community Health, decreasing elective credit requirements, and increasing the minimum number of credits from 33 to 35 credits. Proposal approved unanimously with one abstention.
- **Library (Kelli Klebe):** Should the library retain a hard copy of dissertations since they are available electronically? Should we start to keep electronic versions of the master theses?
  - It was determined that one electronic (for public use) and one hard copy (for archive) of both Master's Theses and Doctoral Dissertations would be sufficient for records. Both will be given the option of embargoing the document.
  - Doctoral students will no longer be required to meet with the Library (Ron Koch) before they submit their dissertation.
  - **Action Item:** Graduate school will need to create new or change rules, forms and policy around electronic submission of theses, embargoing, signatures and showing appropriate compliance procedures (e.g., human subjects, animal research). These new policies will be put in place for 2014 – 2015 academic year.
- **Graduate Fellowship (Kelli Klebe):** Should we modify from last year?
  - The fellowship deadline and general role should stay the same.
  - Perhaps evaluate separately doctoral and master level students because those groups are developmentally very different and the judges found it challenging to compare them.

- **Action Item:** Graduate School will put out call for fellowships. We need volunteers for review committee (ask GEC members for people from their departments, last year reviewers, and deans).

**Fall GEC Meeting** (10:00 – 11:30, Brooks Room, UC 126)

12/13/13

**Spring GEC Meetings (10:00 – 11:30, Dwire 204)**

February 14    March 14    April 11    May 9

(no January meeting)