

Virtual 3MT Instructions

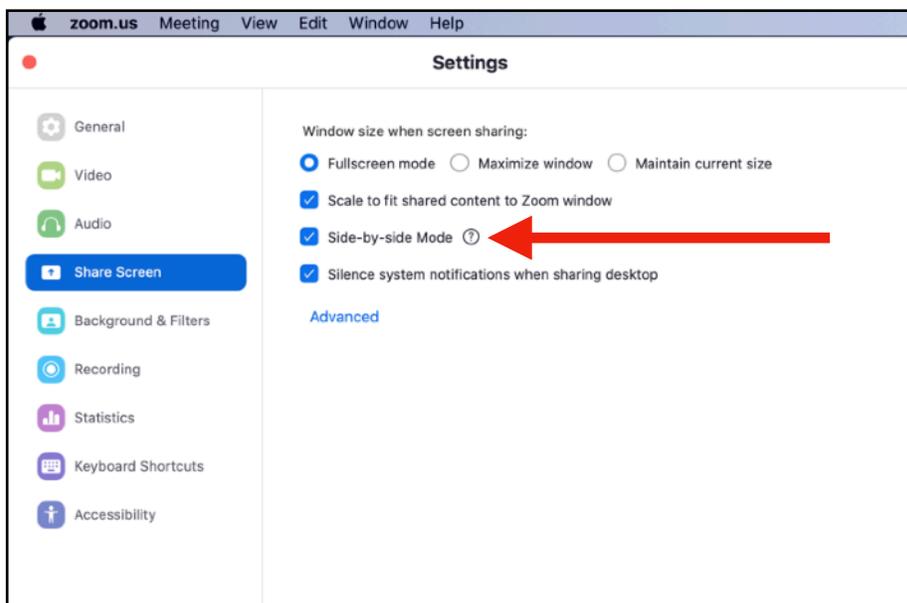
Zoom

- Host will share screen, showing presentation slides and 3 minute timer

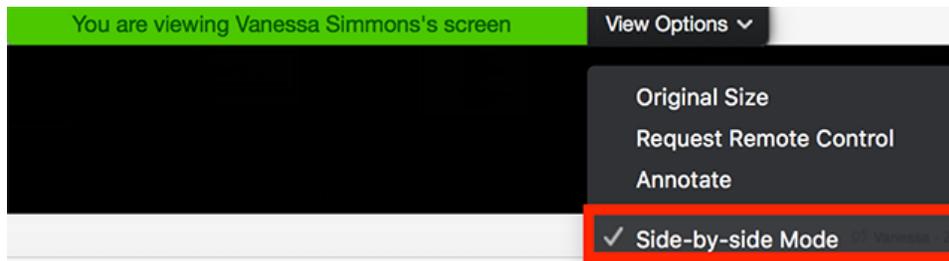


Example slide and timer

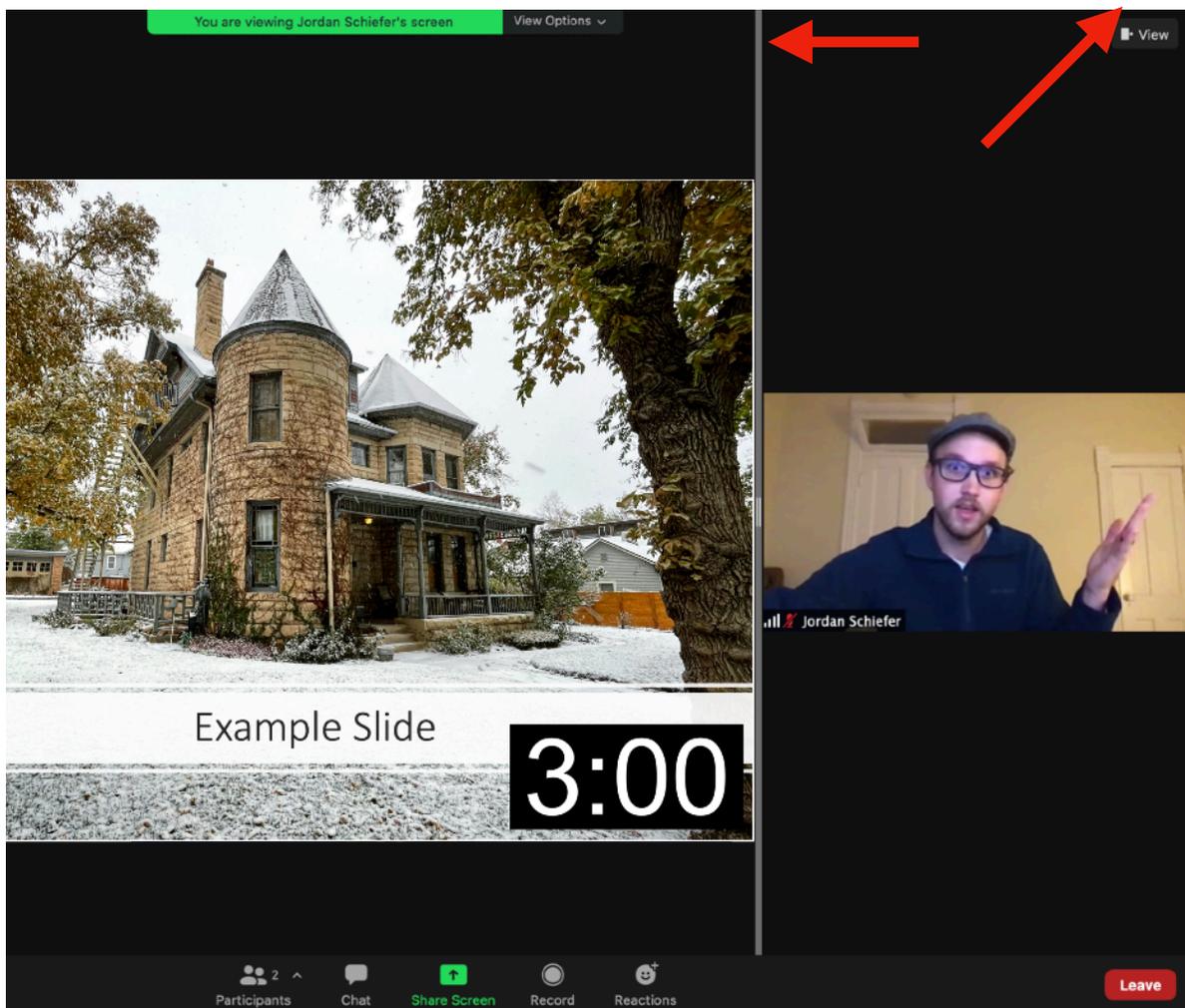
- We encourage all participants, especially judges, to set the viewing for split screen between speaker and shared screen. The focus should be on the speaker, with the slide being a supporting element but not the main focus.
- You must be using the Zoom desktop app and make sure **Side-by-side Mode** is enabled:
 - Within the Zoom app, go to Zoom Settings, to the Share Screen tab
 - Make sure **Side-by-side Mode** is checked



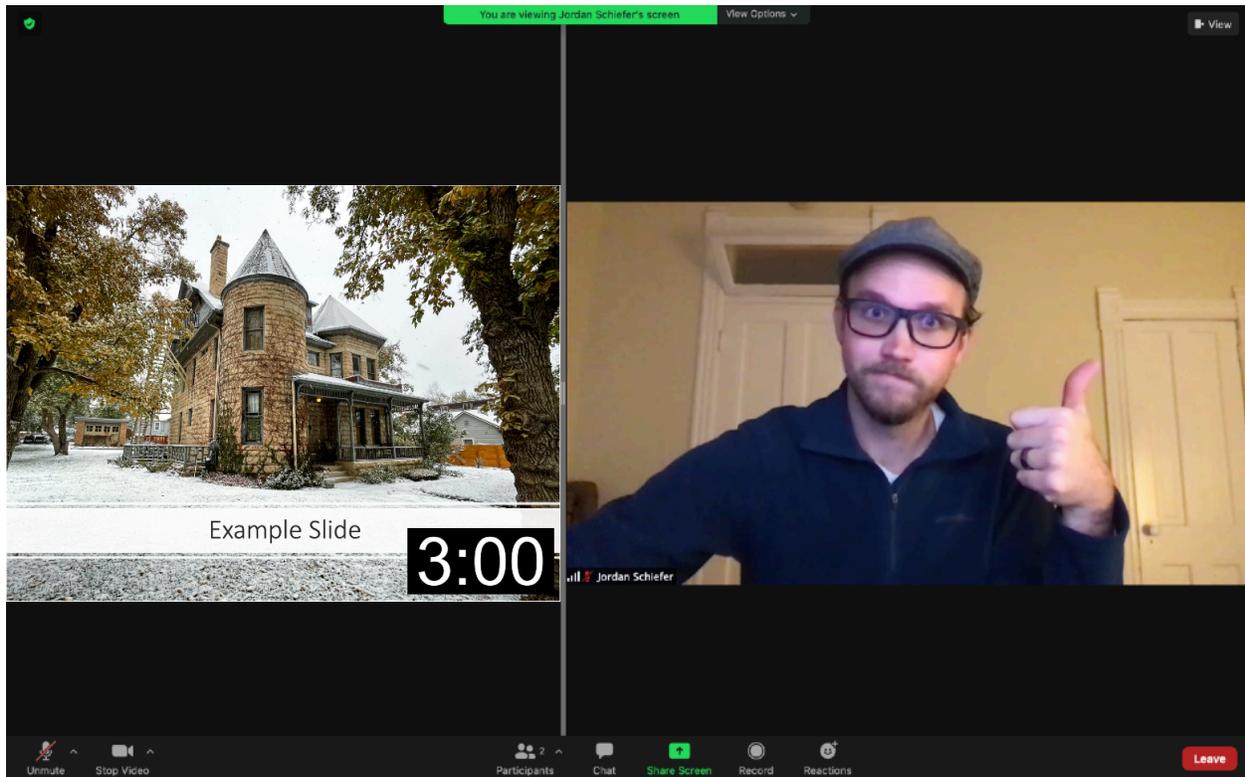
- Now, when host is screen sharing, you can select **View Options** in the top menu bar to enable **Side-by-side Mode** during the presentation.



- In the upper right corner, set it to **Speaker View**, to put speaker on right of shared screen
- You can drag the slider in between shared screen and speaker to make the speaker view larger than the slide.



- Here is our recommended viewing setup for focusing on the presenter, with the slide as a smaller supporting subject to the side.



- Let me know if you have any questions or need assistance testing your Zoom setup ahead of time.

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