Virtual 3MT Instructions

Zoom

- Host will share screen, showing presentation slides and 3 minute timer



Example slide and timer

- We encourage all participants, especially judges, to set the viewing for split screen between speaker and shared screen. The focus should be on the speaker, with the slide being a supporting element but not the main focus.
- You must be using the Zoom desktop app and make sure Side-by-side Mode is enabled:
 - Within the Zoom app, go to Zoom Settings, to the Share Screen tab
 - Make sure Side-by-side Mode is checked

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 Now, when host is screen sharing, you can select View Options in the top menu bar to enable Side-by-side Mode during the presentation.

You are viewing Vanessa Simmons's screen	View Options V
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	✓ Side-by-side Mode Strees -

- In the upper right corner, set it to **Speaker View**, to put speaker on right of shared screen
- You can drag the slider in between shared screen and speaker to make the speaker view larger than the slide.



- Here is our recommended viewing setup for focusing on the presenter, with the slide as a smaller supporting subject to the side.



- Let me know if you have any questions or need assistance testing your Zoom setup ahead of time.

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